Wire Transfer Request Form
Domestic and International

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| **BENEFICIARY INFORMATION – Required** |
| Beneficiary Name: |       |
| Address: |       | City: |       |
| State/Zip: |       | Country: |       |
| Contact Name: |       | Daytime Phone:  |       |
| Amount to be sent: |       | Type of Currency being sent: |       |
| Purpose of Payment/Reference (Invoice or Member # being paid): |       |
| **BENEFICIARY BANK INFORMATION – Specify the bank into which funds are to be credited or paid** |
| Beneficiary Bank Name: |       |
| Account Number: |       |
| Routing Code: |       | Swift Code: |       |
| IBAN: |       | BIC (Branch Code): |       |
| Address: |       | City: |       |
| State/Zip: |       | Country: |       |
| **INTERMEDIARY BANK INFORMATION – Complete if necessary for further credit to another bank** |
| Receiving Bank Name: |       |
| Routing Code: |       |
| Swift Code: |       | City: |       |
| State/Zip: |       | Country: |       |
| Details of Payment – Optional Specify any special instructions that should accompany the wire transfer: |       |
| **ACCOUNTING DEPARTMENT USE ONLY** |
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