# Abstract Submission Guidelines

- URTeC abstract submissions are limited to 3,000 characters (including spaces and punctuation) and must include the following sections:
  - **Objectives/Scope:** What is the goal of your work? What problem(s) does it address?
  - **Methods/Procedures/Process:** What methods do you use to achieve your objective?
  - **Results/Observations/Conclusions:** What was the outcome of your work? If analysis is not yet complete, what are some possible results and how would you interpret them?
  - **Applications/Significance/Novelty:** How can this work be meaningfully applied to unconventional plays? What new insights does it bring to the field?
  - **Interdisciplinary Components (required for Operators' Forum and team presentations; otherwise optional):** How does your work engage multiple disciplines?
- The title, authors, and authors' affiliations are not included in the character limit.
- A title is required — it should be brief and state the topic.
- Abstract titles should not include company names.
- In keeping with the spirit of the conference, presenters must refrain from making subtle or blatant sales pitches including but not limited to: repeated use of product names, trade names or pictures, or repeated use of company logo.
- Authors may choose to submit either a standard or a team presentation under any theme. Team presentations are allotted 2-3 presenters and twice as much time (50 minutes, including Q&A period), and **should be interdisciplinary in nature, with each presenter representing a different discipline**.
- Company permission, if needed, should be obtained prior to abstract submission. Potential issues concerning company permission should be noted when the abstract is submitted.
- The technical program committee will evaluate abstracts on the following criteria:
  - Relevance and timeliness of subject matter
  - Usefulness of contribution to the advancement of knowledge, techniques, or practice
  - Overall clarity, organization, and presentation of ideas
- Sessions will be determined from the abstracts submitted to each theme. The listed subthemes will not necessarily correspond with sessions in the final program. Additionally, the committee reserves the right to move an abstract to a theme other than that to which it was originally submitted.

**PLEASE READ – ADDITIONAL IMPORTANT INFORMATION FOR AUTHORS:**

- You will be notified in February 2019 whether your abstract was selected for inclusion in the program.
- URTeC has no funding for presenters. Do not submit an abstract unless at least one author is certain to attend the conference. All presenters must register to attend the conference—no exceptions.

- Authors whose abstracts are accepted into the program will be required to submit a manuscript, which will then be reproduced as part of a digital library and made available online to conference attendees. Manuscripts will also be published in the online journals for SPE, AAPG, and SEG.
- Manuscripts should be a minimum of four pages (and no more than 20); should consist of new work, not previously published work; and are expected to contain references, comparisons to related works and other details generally expected in a research paper but not in an abstract, though shorter manuscripts may omit discussions of future work, very specific details of tests or processes, or other details not relevant to the key ideas presented.
- URTeC follows the "no paper, no podium" policy. If authors of accepted abstracts fail to provide a full manuscript or expanded abstract by the deadline of 29 April 2019, the organizers will remove the presentation from the program. Please plan ahead to allow for any internal approval processes or other potential causes for delay.
- Manuscripts are copyrighted by URTeC and cannot be re-published as-is except in an affiliated (SPE, SEG, AAPG) journal, although they may be distributed freely by the author and/or their employers, and included as portions of academic theses. If you wish to submit to an unaffiliated journal for publication, your URTeC manuscript must be substantially modified from the version published and copyrighted by URTeC. Click here to view the 2019 URTeC copyright form.