



# Information Technology Order Form

If you can imagine it, we can host it



Quote Compiled By:

**INFORMATION TECHNOLOGY FORM 2018**

**DEADLINE DATE: 26 October 2018**

ONCE COMPLETED, PLEASE SIGN AND RETURN TO **CTICC Conference and Exhibition Services**

**services@cticc.co.za**

**Fax: +27 21 410 5191**

Company Name		Event/Exhibition	
		Stand/Room #	
Street / Postal Address		Office Tel #	
		E-mail address	
		Facsimile #	
		Mobile #	
Authorised by		VAT Registration No.	
Signature		Dates required (From-To)	
Date		Quote Ref #	

**Should you experience problems with any of the equipment or services, please report it to your CTICC Duty manager or log a call with the IT Helpdesk on (021) 410 5221 - (Ext. 5221)**

Premier Bandwidth - ordered for premier connections (below)	Delivery / Setup costs per item	No. of items	Unit price ZAR	No. of days	TOTAL ZAR
<b>DSL</b>					
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>1Mbps international uncontested DSL</b> - on private VLAN)			675.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>2Mbps international uncontested DSL</b> - on private VLAN)			1 165.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>5Mbps international uncontested DSL</b> - on private VLAN)			2 400.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>10Mbps international uncontested DSL</b> - on private VLAN)			5 900.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>20Mbps international uncontested DSL</b> - on private VLAN)			10 875.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>40Mbps international uncontested DSL</b> - on private VLAN)			13 125.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>60Mbps international uncontested DSL</b> - on private VLAN)			16 500.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>80Mbps international uncontested DSL</b> - on private VLAN)			22 125.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>100Mbps international uncontested DSL</b> - on private VLAN)			28 125.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>150Mbps international uncontested DSL</b> - on private VLAN)			39 600.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>200Mbps international uncontested DSL</b> - on private VLAN)			46 250.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>300Mbps international uncontested DSL</b> - on private VLAN)			59 000.00		R 0.00
Dedicated Broadband Internet Connection (uncapped) - per day (on <b>1Gbps international uncontested DSL</b> - on private VLAN)			70 000.00		R 0.00
<b>Premier Connections - add internet if required (above)</b>	<b>Delivery / Setup costs per item</b>	<b>No. of items</b>	<b>Unit price ZAR</b>	<b>No. of days</b>	<b>TOTAL ZAR</b>
<b>Wired Connections</b>					
Cabled CAT5 Ethernet Connection, on dedicated VLAN - <b>for duration</b> - to be ordered per connected device (all cables and switch's will be provided) - <b>add internet if required</b>	R 409.00		251.00		R 0.00
<b>Additional</b>					
Public (Static) IP Address			1 000.00		R 0.00
<b>Fibre Patching (XX IDF's)</b>					
Multimode Fibre Link - ST Connector	R 850.00		1 250.00		R 0.00
Multimode Fibre Link - LC Connector	R 850.00		1 250.00		R 0.00
Singlemode Fibre Link - ST Connector	R 850.00		1 250.00		R 0.00
Singlemode Fibre Link - LC Connector	R 850.00		1 250.00		R 0.00
Singlemode Fibre Link - LC Connector (CTICC 1 to CTICC 2)	R 850.00		1 250.00		R 0.00
<b>Wireless Connection</b>					
<b>STANDARD</b> Wireless Base Station - <b>for duration</b> (Dedicated network, add internet if required) <b>Concurrent Connections : Max 20 per station</b>	R 584.00		450.00		R 0.00
Network Name (SSID) : .....					
Passphrase (to connect) : .....( min 8 char)					
<b>HIGH DENSITY</b> Wireless Base Station - <b>per day</b> (Dedicated network, add internet if required) <b>Concurrent Connections : Max 500 per station</b>	R 810.00		918.00		R 0.00
Network Name (SSID) : .....					
Passphrase (to connect) : .....( min 8 char)					

<p><b>Configuration of dedicated SSID on existing access points throughout contracted space/or Venue Wide (XXXX PAX)</b>  (Dedicated network, add internet if required)</p> <p>Network Name (SSID) : .....</p> <p>Passphrase (to connect) : .....( min 8 char)</p>			16 500.00		R 0.00
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<b>Computers - please enquire for items not listed below</b>	<b>Delivery / Setup costs per item</b>	<b>No. of items</b>	<b>Unit price ZAR</b>	<b>No. of days</b>	<b>TOTAL ZAR</b>
Desktop Workstation (4Gb RAM, Win7 Pro, Office 2010, Antivirus, etc) with 20" LCD - add network/internet if required	R 175.00		238.00		R 0.00
High Spec Desktop Workstation (i7 Processor, 8GB RAM, Dedicated Graphics Card, Win8.1 PRO, Office 2013, Antivirus) with 20" LCD - add network / internet if required	R 175.00		350.00		R 0.00
All-in-one Touchscreen Workstation (23", 4GB RAM, Win8.1 PRO, Office 2013, Antivirus) with Keyboard & Mouse - add network / internet if required	R 117.00		450.00		R 0.00
Standard Laptop (4GB RAM, Win7 PRO, Office 2010, Antivirus, wireless, etc.) with mouse, cable lock, bag - add network / internet If required.	R 117.00		309.00		R 0.00
20" LCD, keyboard & mouse only	R 60.00		100.00		R 0.00
23" LCD, keyboard & mouse only	R 60.00		450.00		R 0.00
Tablet	R 60.00		450.00		R 0.00

<b>Document Imaging - please enquire for items not listed below</b>	<b>Delivery / Setup costs per item</b>	<b>No. of items</b>	<b>Unit price ZAR</b>	<b>No. of days</b>	<b>TOTAL ZAR</b>
<b>Copier</b>					
Colour Document Copier / Printer / Scanner / Fax - Black: Up to 40 ppm; Color: Up to 30 ppm - includes network/USB connection - includes device installation to 3 PC's - add Fax line for fax capability (separate order)	R 1 125.00		1 650.00		R 0.00
Copy Costs for Colour pages - min 500 pgs <b>(to be calculated after the event and added to the master account)</b>  Start page count: ..... End page count: .....			3.50		R 0.00
Copy Costs for B&W pages - min 1000 pgs <b>(to be calculated after the event and added to the master account)</b>  Start page count: ..... End page count: .....			1.05		R 0.00
<b>Colour Printer</b>					
Colour LaserJet Printer (min 20 ppm) - includes network/USB connection	R 525.00		327.00		R 0.00
Cartridge set for Colour LaserJet Printer (up to 3000 pages)			6 124.00		R 0.00
<b>B&amp;W Printer</b>					
Black & White LaserJet Printer (min 28 ppm) - includes network/USB connection	R 525.00		164.00		R 0.00
Cartridge for B&W LaserJet Printer (up to 3000 pages)			1 685.00		R 0.00
<b>Paper</b>					
A4 Document Paper, Plain - per box			379.50		R 0.00
<b>IT Technical Support - dedicated support personnel</b>					
<b>Delivery / Setup costs per item</b>	<b>No. of items</b>	<b>Unit price ZAR</b>	<b>No. of days/hrs</b>	<b>TOTAL ZAR</b>	
On-site Technical support (Mon-Fri - Office Hours) - <b>per day</b> <b>Dates required :</b>		1 681.00		R 0.00	
On-site Technical support (After Hours, Sat, Sun & SA Holidays) - <b>per day</b> <b>Dates required :</b>		3 266.00		R 0.00	
On site Technical support (Mon-Fri - Office Hours) - <b>per hour</b> <b>Time required :</b>		409.00		R 0.00	
On site Technical support (After Hours, Sat, Sun & SA Holidays) - <b>per hour</b> <b>Time required :</b>		759.00		R 0.00	

Signed : .....

I have read and agree to the Wi-Fi disclaimer (available on-line or e-mailed upon request) with regards to the service delivery of wireless networking as provided the by the CTICC and/or their contracted service provider.

Please note services will not be activated without authorised signature above or written acknowledgment via e-mail.

SUB TOTAL ZAR	R 0.00
Orders received after the deadline date (5 working days) are subject to an additional 20% surcharge ZAR	R 0.00
VAT @ 15% ZAR	R 0.00
<b>TOTAL ZAR</b>	<b>R 0.00</b>

Exhibition/Event: \_\_\_\_\_

Stand/Room : \_\_\_\_\_

Signature: \_\_\_\_\_





**Information Technology Regulations**

**(Please read carefully. The completion of this form implies understanding and acceptance)**

- > Internet connectivity is subject to the ISP connectivity. Although redundancy is in place, we cannot be held liable for
- > 3rd Party PC's that are to be connected to the CTICC network must be operating on Windows or MAC - alternatively please check if other OS's are permitted (Linux etc)
- > All PC's connected to the network must have Anti-Virus software loaded with the latest signatures and engines. No PC will be connected until this is installed and the PC is scanned for viruses.
- > The IT Contractor will agree a time with you to configure your computer/s onto the network. Should they be delayed by more than one hour, an additional charge of ZAR 350.00 per hour will be charged.
- > The setup cost excludes any additional assistance by our IT Staff. Should this be required a hourly rate of R 350.00 per hour will apply.
- > Nobody other than the CTICC IT Support Staff is allowed in the Server/Network Rooms and no external party is allowed to do any patching onto the network.
- > **No 3rd party network hardware (i.e. Routers, Switches, Wireless access points, etc) or network servers (with DNS, DHCP services) are permitted to be connected to the CTICC network.**

**\*\*\*Services will not be installed until the credit card authorization form has been completed or proof of payment has been received\*\*\***

BANKING DETAILS	
Bank:	ABSA Bank Ltd
Account name:	OPCO Exhibitor Services
Account number:	4072900731
Branch name:	Heerengracht
Branch code:	632005
S.W.I.F.T. address:	ABZA JJ
<b>Vat registration number:</b>	<b>4030199741</b>

*ACCOUNT OF THE EXHIBITOR.*

*BACK OF STAND*



*FRONT OF STAND*

*NOTES / COMMENTS :*

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