

2017 Cleaning Waste Order Form/Invoice



Excel London Cleaning & Waste
 One Western Gateway
 Royal Victoria Docks
 London, E16 1XL
 Tel: +44(0)20 7069 4500
 Fax: +44(0)20 7069 4747
 VAT Registration: GB707 3545 39



To be completed by Client

Event/Exhibitor Details			
Event Name	<input style="width: 95%;" type="text"/>	Tenancy Start Date	<input style="width: 95%;" type="text"/>
Stand Number/Room Name	<input style="width: 95%;" type="text"/>	Exhibitor Stand Name	<input style="width: 95%;" type="text"/>

Note: It is your responsibility to advise us of changes to stand numbers or locations.

Invoice Details

Company Name	<input style="width: 95%;" type="text"/>
Contact Name	<input style="width: 95%;" type="text"/>
Full Company Address	<input style="width: 95%;" type="text"/>
Country	<input style="width: 95%;" type="text"/>
Post Code	<input style="width: 95%;" type="text"/>
Telephone numbers - Mobile	<input style="width: 95%;" type="text"/>
Landline	<input style="width: 95%;" type="text"/>
Email	<input style="width: 95%;" type="text"/>
EU VAT registration number*	<input style="width: 95%;" type="text"/>

Order Details

Contact Name	<input style="width: 95%;" type="text"/>
Contact Telephone number	<input style="width: 95%;" type="text"/>
Email	<input style="width: 95%;" type="text"/>
Company Name	<input style="width: 95%;" type="text"/>
Full Company Address (if different from above)	<input style="width: 95%;" type="text"/>

Payment

Payment is required before any cleaning services are provided. The cleaning department will contact you prior to payment being taken to obtain the CCV

Card Type (type X) VISA MASTERCARD OTHER

We currently do not accept American Express or Diners Card

Card number (16 digits)

Start Date (MMYY) End Date

Card Holder Name (as appears on card)

Card Holder Signature

Other payment methods (type X)

Bank transfer - attach confirmation

Bank details Barclays Bank plc

Sort Code: 20-65-82

Account No: 20971189

IBAN: GB95BARC20658220971189

BIC/SWIFT: BARCGB22

Cleaning Department Price List for Stands per day

Stands	Price
0- 50sqm	£71.40+ vat
51-100sqm	£142.80+ vat
101-150sqm	£214.20+ vat
151-200sqm	£249.98+ vat