

To: AAPG EMD Executive Committee, Committee Chairs, Councilors, Meeting Chairs and Vice-Chairs, and AAPG Representative

Subject: **AAPG EMD Executive Committee Meeting**
Tuesday, July 31, 2012
Time: 10:00 a.m. – 11:00 a.m. EDT
WebEx Teleconference

EMD Meeting Minutes

I. Call to Order – President Andrea Reynolds

II. Approval of Minutes (President Reynolds)

A. Approval of Minutes of the June 7, 2012 Teleconference

Motion to Approve Minutes – Bruce Handley

Second – Bob Trevail

Discussion – None

III. Opening Comments (President Reynolds)

President Reynolds called the meeting to order and thanked all of the newly elected officers for their participation in the leadership of the AAPG EMD and expressed her confidence in the team that had been assembled.

IV. Roll Call (Secretary Handley)

Executive Committee: (X = present)

- X Andrea Reynolds - President**
- X Bob Trevail – Vice President**
- X Jeremy Boak – President-Elect**
- X Bruce Handley - Secretary**
- X David Tabet - Treasurer**
- Stephen Testa – Past President (ex-officio)**

President Reynolds began the meeting by asking the participants if two agenda items could be tabled since Past-President Testa was not present and would have needed input to the discussion, the two agenda items being 1) Outstanding decisions to be made from FY 2011-2012 and 2) Web Portal. No motion was made but the participants agreed to this suggestion.

President Reynolds suggested that AAPG EMD Leadership Meetings, which include the entire leadership, be held quarterly rather than monthly. She felt that this would increase participation in these meetings. Mr. Jeremy Boak supported this recommendation adding that leadership outside of the Executive Committee could communicate on an as-needed basis between the quarterly meetings. Mr. Bob Trevail also supported this suggestion. No motion was made but President Reynolds' suggestion was carried by verbal approval from all. The quarterly meetings will be held on the 3rd Tuesday of each month, these being August 21, 2012, November 20, 2012, and February 2, 2013. The meetings will be

held at 1:00 p.m. Eastern time. The next meeting following the February 2, 2013 teleconference would be on Saturday, May 18, 2012, at the AAPG Annual Convention and Exhibition in Pittsburg, PA. The Executive Committee would continue to meet via teleconference on the 2nd Tuesday of each month at 11 a.m. Eastern. President Reynolds mentioned that she would contact Mr. Testa to see if he approved of this arrangement, being in the Pacific Time zone.

The first agenda item introduced by President Reynolds was the EMD Focus for FY 2012-2013. She presented three focus areas:

- 1.) Increase interest and participation by the leadership in EMD meetings. This might be accomplished by expanded content on the EMD webpage.
- 2.) Fill all open positions within the EMD Leadership, including Councilor and Committee positions. Regional and Sectional leaders are also needed to fill vacant positions. As of June 30, 2012, the following positions were vacant:
 - Mid-Continent Section
 - Pacific Section
 - Southwest Section
 - Canada Region
 - Asia Pacific Region
 - Latin American Region
 - Africa Region
 - Middle East Region

President Reynolds asked how these positions were filled in the past and would ask Past-President Testa how this issue was handled previously. One way in which this was done was offered by Norma Newby, who mentioned that a list of EMD members could be sent to past councilors, who would review the list and make recommendations to the President. Ms. Newby also stated that she would contact those folks whose terms had ended to ask if they would consider volunteering for another term.

Norma Newby mentioned that there was a vacant post within the Eastern Section that would need a recommendation from Mr. Bob Trevail. Mr. Trevail mentioned that he had no one in mind for this position but would review the list sent from Norma Newby and provide a recommendation for this office.

- 3.) The third focus area presented by President Reynolds concerns a shift in emphasis from recruitment of students to a focus on young professionals. President Reynolds stated that students tended not to renew their memberships whereas young professionals were more active and engaged, having created a global network, and should be brought into the fold. Another area where membership in EMD could be increased was through a focus on our own colleagues, who in many cases were not aware of EMD's existence.

The next agenda item presented by President Reynolds was the EMD agenda for FY 2012-2013.

- **AAPG Leadership Days, Aug. 9-12, 2012, Tulsa, OK.** President Reynolds and President-Elect Jeremy Boak will be attending.

- **Geoscience Technical Workshop on Hydraulic Fracturing, Aug, 13-15, 2012, Golden, CO.** Mr. Jeremy Boak mentioned that he was planning to attend. Discussion ensued regarding the possibility of reimbursement of his registration fees by EMD. Further discussion regarding this possibility was scheduled to take place offline. Mr. David Tabet asked a question regarding the role of EMD leadership at these meetings. President Reynolds responded that the EMD representative was expected to deliver a 5-10 minute introduction to EMD at the opening of the meeting and then to represent EMD throughout the session.
- **Rocky Mountain Section Meeting, Sept. 9-12, 2012, Grand Junction, CO.** Mr. Jeremy Boak will stand in for President Reynolds as she will be participating in the International Conference and Exhibition (ICE) in Singapore the following week.
- **Eastern Section Meeting, Sept. 22-26, 2012, Cleveland, OH.** Mr. Bob Trevail will stand in for President Reynolds as she will have just returned from the ICE.
- **Mid-Continent Section Field Conference, Oct. 5-7, Amarillo, TX.** It was noted that this was a workshop and that EMD was not required to have a presence at the meeting
- **Gulf Coast Association of Geological Societies (GCAGS), Oct. 21-24, Austin, TX.** President Reynolds mentioned that she would attend.
- **Southwest Sectional Meeting, Apr. 7-9, 2013, Fredericksburg, TX.** Attendance by EMD leadership is unknown at this point.
- **Pacific Section Meeting, Apr. 20-24, Monterrey, CA.** Attendance by EMD leadership is unknown at this point.

President Reynolds discussed a few thoughts and outstanding actions. She asked if all of the Executive Committee has their photos and bios posted on the website. Secretary Bruce Handley stated that his photo and bio had not yet been posted and Norma Newby mentioned that Janet, the web editor, had been on vacation but that these items would be posted today. Mr. Bob Trevail mentioned that all of the pictures were up.

Mr. Bruce Handley asked who would be responsible for keeping the website up to date. He mentioned that no 2011 annual report had been posted. Norma Newby mentioned that the Vice President reviews and oversees the website and submits web content. Mr. Bob Trevail mentioned that he would be submitting some updates and asked about the routing for these updates. Norma Newby stated that submissions would go to her and she would pass them on to the web editor. President Reynolds mentioned that her message to the EMD membership would be provided to Norma Newby in the next week or so. It was decided by the Executive Committee to table discussion of the Web Portal since Mr. Testa has a broader perspective of that issue.

President Reynolds brought up the issue of coal certification through DPA. Norma Newby thought that this issue had been resolved.

The next outstanding action item brought up by President Reynolds related to the EMD budget status. Mr. David Tabet, Treasurer, remarked that he had been asked by Brian Cardott to review EMD expenses in the period from 2005-2011. Mr. Tabet observed that there has been a large increase in staff costs during this period, increasing from about \$20,000 to \$50,000. He mentioned that EMD has apparently been overcharged for staffing costs by AAPG. President Reynolds stated that she would take action on

this issue and follow up at the Leadership meeting. Norma Newby stated that she would be working to resolve this issue and that it should be cleared up before the AAPG Leadership Days meeting. She plans to meet with President Reynolds at the leadership meeting and President Reynolds mentioned that she would prepare a report on topics discussed at the meeting.

The next Executive Committee teleconference will take place on Tuesday, September 11, 2012, at 11:00 a.m., Eastern. No motion was made but all participants agreed to adjourn the meeting.