



## AAPG Short Course/School Proposal

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Please complete a form for each course/school being proposed. Additional supplementary documents or materials may be included for reference purposes. This form **MUST** be completed to ensure timely and accurate review by the AAPG Education Committee.

Course Title:

Primary Instructor – Name:

Please also  
provide a brief bio  
or vitae.

Company:

Address:

City, State, Postal Code:

Country:

AAPG Member #:

Phone:

Fax:

E-Mail:

Proposal Submitter: (if different from above)

Submitter's Email:

Additional Instructor Names (if applicable):

Please include complete contact information for these people on an additional sheet.

Suggested Duration of Course (# of days):

Potential Target Audience (Who should attend?):

What percentage of the course material will be delivered by? (select all that apply)

% Lectures

% Workshop exercises

% Field Trip

% Core Workshop

% Online

Course Objectives:

What practical applications will the attendee take away from the course in terms of knowledge and job enhancement?

Content: include list of key topics to be addressed

Course Notes to be given to attendees:

Number of pages, percentage mixture of text and figures, number of workshop exercises, glossary of terms, etc.:

Materials, Equipment:

Most courses are assumed to be taught using PowerPoint slides, so a screen and LCD projector are standard A/V requests. Please specify any additional materials or equipment necessary to teach this course that will affect the cost of the course, such as colored pencils, rulers, triangles, drawing compasses, additional audio/visual needs (overhead and/or slide projector, second screen, desktop PC, etc.). Also list materials each attendee will be required to bring such as calculator, laptop computer, etc.

Is a specific location preferred for this course? If so, where and why?

Additional information not covered above you feel is pertinent to the uniqueness of this course:

### References

Please provide names and contact information of people who have either taken your course, or other professional colleagues who can attest to your experience and teaching credibility.

**Name**

**Phone Number**

**Email**

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